



FOR OFFICE USE ONLY

Date Received: _____

Application No: _____

DISTRICT OF NORTH SAANICH

SOIL REMOVAL AND DEPOSIT PERMIT APPLICATION

1. APPLICATION TYPE (Check all that apply)

☐ Soil Deposit

☐ Soil Removal

2. PROPERTY INFORMATION

Civic Address: _____

Legal Description (Lot, Plan, Section): _____

Is the property in the Agricultural Land Reserve (ALR)?

☐ Yes

☐ No

Is the property in a Development Permit Area?

☐ Yes

☐ No

3. APPLICANT AND OWNER INFORMATION

Applicant Name: _____

Company: _____

Address: _____

Phone: _____ Email: _____

Property Owner Name (If different from Applicant*): _____

Address: _____

Phone: _____ Email: _____

**If the applicant is not the property owner, a signed Owner's Authorization Letter must be attached.*

4. PROJECT DETAILS

Purpose of Deposit/Removal: _____

Nature of Soil Material (e.g., topsoil, gravel, clay): _____

Total Area of Deposit/Removal (square metres): _____

Maximum Depth of Deposit/Removal (metres): _____

Total Volume of Soil (cubic metres): _____

Proposed Start Date: _____ Proposed Completion Date: _____

5. REQUIRED SUBMISSIONS CHECKLIST (Pursuant to Bylaw 1580, Section 7)

Please ensure all the following are attached. If you believe that any of the following requirements should be waived, please contact the Infrastructure Services Department in advance.

☐ Application Fee: Non-refundable fee as per Schedule B (\$250.00).

- ☐ Title Search: Current title search (dated within 30 days) including covenants and easements.
- ☐ Certified Drawings: 1:500 scale drawings prepared, signed, and sealed by a Qualified Professional (showing topographics, streams, trees, proposed contours at 0.5m intervals, cross-sections, drainage, and access routes).
- ☐ ALC Approval (if applicable): Copy of the Notice of Intent (NOI) or Soil/Fill Use Application approval from the Agricultural Land Commission.
- ☐ Other Approvals (if applicable): E.g., Water Sustainability Act approvals.

6. DECLARATION AND GUARANTEE

Upon approval of this application, I hereby guarantee to fulfill the following conditions prior to the issuance of a permit:

1. To pay the Permit Fee of \$250.00 and supply a Security Deposit of \$250.00 plus \$2/cubic meter of material (minimum \$1,000.00) as required by the District of North Saanich.
2. To deposit or remove soil strictly in accordance with the specified quantities, the submitted plans, the terms of the Permit, the District of North Saanich *Soil Removal and Deposit Bylaw No. 1580*, and the *Agricultural Land Commission Act* (if applicable).
3. To repair any damage to persons, property, or municipal highways/infrastructure caused by the operations.
4. To restore the land to a condition safe and suitable for its intended use, or, if in the ALR, to a condition fit for agricultural use as required by the ALC and the Director of Infrastructure Services.

I, the undersigned, hereby declare that the information and statements in this application are true and that I am aware of the terms and conditions of the District of North Saanich bylaws and applicable provincial regulations.

Signature of Applicant: _____

Date: _____

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Application Fee Paid: \$_____ Receipt #: _____ Received By: _____

Volume Fee Paid: \$_____ Security Deposit Received: \$_____

Permit Approved By (Director): _____ Date: _____