

BYLAW No. 1004 TRUSTEE ELECTIONS
BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 63 (SAANICH)

The Board of Education of School District No. 63 (Saanich) wishes to establish procedures for the conduct of trustee elections. Under the *School Act*, a board of education may, by bylaw, determine various procedures and requirements to be applied in the conduct of trustee elections.

Accordingly, the Board of Education of School District No. 63 (Saanich), in an open meeting, enacts this Trustee Elections Bylaw No. 1004.

1. Scope of Bylaw

This bylaw applies to both general school elections and by-elections, except as otherwise indicated in this bylaw.

2. Trustee Electoral Areas

In School District No. 63 (Saanich), trustee elections are held in the following trustee electoral areas:

TEA #	Trustee electoral area description:	# of trustees
1	District of North Saanich Tseycum First Nation Pauquachin First Nation Outer Gulf Islands	Two
2	Town of Sidney	One
3	District of Central Saanich Tsartlip First Nation Tsawout First Nation	Two
4	District of Saanich Juan De Fuca (Willis Point) District of Highlands (Durrance Lake Road)	Two

3. Definitions

The terms used in this bylaw shall have the meanings assigned by the *School Act*, the *Local Government Act*, and the *Local Elections Campaign Financing Act*, except as the context indicates otherwise.

“Board” means the Board of Education of School District No. 63 (Saanich).

“By-election” means a trustee election to fill a vacancy on the Board in any of the circumstances described in section 36 of the *School Act*.

“Election” means a trustee election.

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“General Voting Day” means the date on which general voting for a trustee election is to take place, whether part of the general school elections or a by-election.

“Minister” means the Minister of Education and Child Care.

4. Number of Nominators

The minimum numbers of qualified nominators for a trustee candidate is two.

5. Order of Names on the Ballot

The order of names of candidates on the ballot will be alphabetical.

6. Resolution of Tie Vote after Judicial Recount

In the event of a tie vote after a judicial recount, the tie vote will be resolved by lot in accordance with the *Local Government Act*.

7. Nomination Deposit

No nomination deposit is required for nomination for the office of school trustee.

8. Application of Local Government Bylaws

For the purpose of trustee elections conducted by local governments, the following applies:

- (a) In *Trustee Electoral Area #1*, if the District of North Saanich and/or the Capital Regional District conducts all or a part of the trustee election, the elections bylaws of District of North Saanich and/or the Capital Regional District, as they may be amended from time to time, apply to that trustee election or part of the trustee election, except for any bylaws determining the minimum number of nominators, the order of names on the ballot, the resolution of tie votes after judicial recount, requiring a nomination deposit, or any other matter on which the local government bylaws may not by law apply to a trustee election.
- (b) In *Trustee Electoral Area #2* the election bylaws of the Town of Sidney apply to trustee elections conducted by the Town of Sidney, except for bylaws determining the minimum number of nominators, the order of names on the ballot, the resolution of tie votes after judicial recount, requiring a nomination deposit, or any other matter on which the local government bylaws may not by law apply to a trustee election.
- (c) In *Trustee Electoral Area #3* the election bylaws of the District of Central Saanich apply to trustee elections conducted by the District of Central Saanich, except for bylaws determining the minimum number of nominators, the order of names on the

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ballot, the resolution of tie votes after judicial recount, requiring a nomination deposit, or any other matter on which the local government bylaws may not by law apply to a trustee election.

(d) In *Trustee Electoral Area #4*, if the District of Saanich and/or the Capital Regional District conducts all or a part of the trustee election, the elections bylaws of District of Saanich and/or the Capital Regional District, as they may be amended from time to time, apply to that trustee election or part of the trustee election, except for any bylaws determining the minimum number of nominators, the order of names on the ballot, the resolution of tie votes after judicial recount, requiring a nomination deposit, or any other matter on which the local government bylaws may not by law apply to a trustee election.

(e) Where a trustee election is conducted in conjunction with general local elections, and the Board of Education has appointed a Chief Election Officer and Deputy Chief Election Officer independent of a local government, the Chief Election Officer or designate of the local government may receive and administer nomination documents pursuant to section 89 of the *Local Government Act*.

9. Elections Conducted by the School Board

For the purpose of trustee elections conducted by the Board, the following applies:

(a) Required Advanced Voting Opportunities

Unless the Board is exempted from the requirement by Order of the Minister, an advance voting opportunity will be held on the tenth day before general voting day.

Unless the Board is exempted from the requirement for an additional advance voting opportunity by Order of the Minister, or unless s. 6(c) applies, an additional advance voting opportunity will be held four days before general voting day.

(b) Additional Advance Voting Opportunities

The chief election officer is authorized to establish additional advance voting opportunities and additional general voting opportunities for each election and to designate the voting places, establish the date and the voting hours for these voting opportunities.

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(c) Public Notice Posting Places

The following are designated as public notice posting places for the purposes of section 50 of the *Local Government Act*:

- (i) the notice board located at the main entrance to the Board Office located at 2125 Keating Cross Road, Saanichton, BC; and
- (ii) the local government office located within the applicable trustee electoral area.

(d) Voters List

In accordance with section 76 of the *Local Government Act* the register of resident electors will be the most current available provincial list of voters prepared under the *Election Act* of British Columbia, existing, in the case of a general local election, any other election, or voting, no later than 52 days prior to the date of holding the general local election, other election, or other voting.

10. Title

This bylaw may be cited as ‘School District No. 63 (Saanich) Trustee Elections Bylaw No. 1004.’

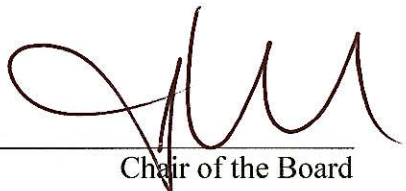
11. Repeal of Bylaw from Previous Election

School District No. 63 (Saanich) Trustees Elections ByLaw No. 1003 is hereby repealed.

Date of first reading: June 17, 2026

Date of second reading: June 17, 2026

Date of third reading and adoption: June 17, 2026



Chair of the Board

(Corporate seal)



Secretary-Treasurer