

# Rezoning / OCP Amendment / Development Permit Application



District of North Saanich  
Planning & Development Services

1620 Mills Road, North Saanich, BC V8L 5S9

tel (250) 655-5470 fax (250) 656-0782  
www.northsaanich.ca

## Part 2

**Development Permit Application**

Zoning \_\_\_\_\_

DP Area \_\_\_\_\_

Variances Requested      yes      no  
                                           

**Rezoning/OCP Amendment Application**

Current Zoning \_\_\_\_\_ Proposed Zoning \_\_\_\_\_

Current OCP Designation \_\_\_\_\_

Proposed OCP Designation \_\_\_\_\_

## Development Details

**Property Size** \_\_\_\_\_ **Existing Use** \_\_\_\_\_  
(m<sup>2</sup> or ha)

**Describe Proposal** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

### Justification and Support

*Indicate compliance with the OCP or DP Area guidelines and include details of community benefits.*

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

*(attach additional information to clarify)*

### Services and Covenants

Services shall be provided in a manner acceptable to the Municipality. Proposals shall be reviewed and additional information may be required. Please complete the following:

- |                          |                          |                          |  |
|--------------------------|--------------------------|--------------------------|--|
| yes                      | no                       | n/a                      |  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | preliminary investigation has been completed to determine possible site servicing options (storm, sewer, water and access);                      |
| yes                      | no                       | n/a                      |  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | servicing details are indicated on the submitted plans and/or attached brief, with reference to applicable land use and subdivision bylaws; and, |
| yes                      | no                       | n/a                      |  |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | registered covenants have been reviewed and plans reflect requirements.  |

### Site Profile for Contaminated Sites

Pursuant to the *Waste Management Act*, an applicant is required to submit a completed "Site Profile" on properties that are/were used for purposes indicated in Schedule 2 of the *Contaminated Sites Regulations*. Please indicate if:

- |                          |                          |  |
|--------------------------|--------------------------|--|
| yes                      | no                       |  |
| <input type="checkbox"/> | <input type="checkbox"/> | the property has been used for commercial or industrial purposes; and, |
| yes                      | no                       |  |
| <input type="checkbox"/> | <input type="checkbox"/> | soil removal is required as part of this proposed permit.              |

If *both* of these are applicable (yes), consult with Schedule 2 (See attached.) to determine if a Site Profile is necessary. Additional information regarding contaminated sites is available from the municipality or at <http://wlapwww.gov.bc.ca/epdiv/>

# Rezoning / OCP Amendment / Development Permit Application



District of North Saanich  
Planning & Development Services

1620 Mills Road, North Saanich, BC V8L 5S9

tel (250) 655-5470 fax (250) 656-0782  
www.northsaanich.ca

## Part 2

### Information Required for Submission

Consult with staff to determine non-applicable (N/A) items. Additional information may be requested during application review.

Req'd	Rec'd	Documents & Models
		<b>Copy of Certificate of Title</b> Current copy (30 days or less), including relevant covenants, rights-of-way and easements
		<b>Brief Rationale for Proposal</b> Describe the justification and community benefit of the proposal
		<b>Site Profile</b> Complete "Schedule 1" from the <i>Contaminated Sites Regulations</i>
		<b>Community Comments</b> Include any comments from neighbours/community associations
		<b>3-D Scale Model</b> Show building massing, siting & relationship to adjacent sites

Development Summary (data table on plans)	
	Owner & Designer/Architect
	Civic & legal address
	Project description
	Site area & site coverage
	Total floor area & floor area ratio (FAR)
	All setbacks
	Number & type of units
	Parking requirements & calculations
	Height of building

Req'd	Rec'd	Plans	Details
		Sets of metric plans	Reduced sets of metric plans
		<b>Site Plan</b> metric scale only	North arrow and scale
			Dimensions of property lines, rights-of-way, easements
			Dimensions & setbacks of proposed & existing buildings & structures
			Location of existing & proposed access, sidewalks, curbs, boulevards, edge of pavement & transit stops
			Location, numbering & dimensions of all vehicle and bicycle parking, disabled persons' parking, vehicle stops & loading
			Natural & finished grades of site, at buildings & retaining walls
			Locate all existing & proposed water lines, wells, septic fields, sanitary sewer & storm drain facilities, including sizes
			Locate high water mark, top of bank, natural boundaries, watercourses & riparian area on or within 30 m of property
			Above ground services, equipment and exterior lighting details
			Location & dimensions of free-standing signs
			Storm water management and surface permeability
			Include reference to BCLS site plan
		<b>Floor Plans</b> min. scale 1:100	Uses of spaces & building dimensions
			Adaptable housing requirements (if applicable)
		<b>Elevations</b> min. scale 1:100	Building finishes, materials & colours
			Natural, finished grade & floor(s), roof & building height elevations
			Locations & sizes of roof mechanical equipment, stairwells, and elevator shafts that protrude above the roof line
			Examples of exterior finish colours
		<b>Landscape Plan</b> scale as site plan	Building signage details
			Location, quantity, size & species of existing & proposed plants, trees & turf
			Contour Information (2.0 m intervals)
			Major topographical features (water course, rocks, etc.)
			All screening (garbage/refuse collection), paving, retaining walls & other details
			Landscape Architect's landscape estimate

### Additional Requirements

**Municipal Specific Requirements**

---



---



---



---