

DISTRICT OF NORTH SAANICH RESIDENTIAL SEWER CONNECTION REQUIREMENTS

The District of North Saanich has prepared this guide for your convenience to assist you with your sewer service hookup.

Remember to plan your connection carefully. You will not be able to use your plumbing system during the connection and testing of the service connection. The building inspector must inspect and verify the test for your new system to ensure long term reliability. It is very important that you coordinate this with your contractor and the building inspector, thus minimizing your inconvenience.

This guide outlines the steps to follow to hook up to the new Southeast Quadrant sewer project.

➤ **Make application for sewer hook-up – (Form enclosed)**

- All existing properties within the Southeast Quadrant Sewer Area have been provided with a 100 mm (4 inch) diameter sewer connection service. There is no connection fee for this pre-installed service but an APPLICATION FOR SANITARY SEWER SERVICE form must be completed for each property prior to hook-up.
- A plumbing permit for each property is also required.

➤ **Apply for a Plumbing Permit – (at Municipal Building Dept.)**

- \$40.00 permit fee
- Permit to be taken out by licensed contractor (unless owner is doing the work)
- Work inside the house must be performed by a licensed qualified plumbing contractor
- Work outside the house can be performed by any licensed contractor

➤ **How to Choose a Contractor**

- Ensure the contractor has a valid Business Licence to work in North Saanich
- Check with friends/family who may be able to recommend a contractor with whom they were satisfied.
- Be cautious regarding providing payment prior to a contractor commencing work.
- Never pay in full the agreed amount for the project until you are satisfied with the reinstatement of your yard and inspections have been approved by the District's Inspector.

- If you have concerns regarding the validity of information provided by contractors (or others) call your North Saanich Inspector who can qualify much of the information. Also check a prospective contractor's history/ credentials through the Better Business Bureau if you have some apprehension.
- Ask for written quotes from more than one contractor.
- Quotes should include materials, labour, taxes, permits, licences, inspections, and assurances that the landscape will be reinstated to your satisfaction. For your protection, take photos of the landscaping prior to excavation. Ensure all materials are listed and described in the quote and are sufficient to complete the entire project.
- You may want to check whether the contractor has liability insurance and Workers Compensation coverage. Some sewer lines may be very deep and require special safety measures. Check with W.C.B. toll free at 1-888-922-2768 regarding responsibilities and liabilities of an owner on such projects (see attached WCB information sheet).

➤ **Book Inspections**

- Call North Saanich Building Dept. at 655-5470 to book inspections
- 24 hours prior notice for inspections is required
- The Building Inspector will want to verify that:
 - Septic tank has been pumped out (a receipt for pump-out is acceptable);
 - Bottom of septic tank has been broken, filled with sand and compacted;
 - Approved piping material (PVC or cell core ABS) has been buried at 18" minimum depth (36" minimum depth required if pipe is under a driveway);
 - Sand bedding has been placed around pipe;
 - Satisfactory water testing has been conducted at the clean-out by house;
 - Clean-outs shall be located every 50 feet or closer if the connecting pipe changes direction at angles 45 degrees or greater. (*Contact Building Inspector prior to installation in these situations*)
 - All work is in compliance with the B.C. Plumbing Code.

➤ **Recommendations:**

- If you have any questions regarding plumbing code requirements for sewer service installation on private property, contact the Building Inspection Department at 655-5472.
- All general questions regarding the installation of sanitary sewers in your area, contact the Engineering Department at 655-5460.
- Backfill the sewer ditching as soon as possible after inspection to prevent the pipe from floating in wet weather conditions.

DISTRICT OF NORTH SAANICH

Please note: Plumbing Permit will be required prior to commencing any works

Folio # _____

Sewer Area #1 (Dean Park) _____

Sewer Area #2 (SEQ) _____

Sewer Area #3 (Deep Cove, Pat Bay, McDonald Park Road) _____

APPLICATION FOR SANITARY SEWER SERVICE

I/We _____ hereby make application for a Sanitary Sewer
(Owner / Agent of Owner)

connection to _____
(Street Address)

Legal description of property: C:\Documents and Settings\JohnC\Local
Settings\Temporary Internet Files\OLK117\lh sewer connection requirements.doc

Lot _____ Section _____ Range _____ Plan _____

Size of Service Connection: 100 mm

Consumer Classification: Residential Commercial _____

I herewith tender the sum of \$ N/A to cover the cost of such connection and further agree to pay the amount assessed against the aforesaid property from time to time in respect to the said sanitary sewer pursuant to the provisions of the By-Laws of the District of North Saanich and agree to abide by the terms and conditions as established regulating the sanitary sewer utility of the District.

Date

Signature of owner or agent

Bills to be mailed to:

Name: _____

Address: _____

Postal Code: _____

Telephone Number: _____

c.c. Ralph Gillis