

---

**SUBJECT TO ADOPTION**

---

**DISTRICT OF NORTH SAANICH**

**Minutes of the meeting of  
Committee of the Whole**

**Monday, March 26, 2007 at 7:00 p.m.**

**PRESENT:**

Chair	C. Green
Mayor	T. Daly
Councillors	P. Chandler
	S. Fea
	A. Scoones
	B. Shaw
	B. Williamson

**ATTENDING:**

Chief Administrative Officer	B. C. Williams
Director of Corporate Services	S. M. Bowden
Director of Financial Services	R. M. Gillis
Director, Development & Community Services	T. Olsen
Director of Infrastructure Services	T. M. Tanton
Executive Secretary	C. R. Nash

The Chair called the meeting to order at 7:03 p.m. and outlined the rules of procedure for the Committee of the Whole meeting. She further advised that the following individuals had requested to speak to items on the agenda:

- Sheila Irving
- Dee Bailin
- Fran Hackett
- Alice Finall
- Gary Hackett

**APPROVAL OF AGENDA**

MOVED BY: COUNCILLOR CHANDLER

SECONDED: COUNCILLOR SHAW

13-COW      That agenda be approved as circulated.

CARRIED

**ADOPTION OF MINUTES**

MOVED BY: COUNCILLOR CHANDLER

SECONDED: COUNCILLOR SHAW

14-COW      That the minutes of the March 12, 2007 Committee of the Whole meeting be approved as circulated.

CARRIED

**PRESENTATIONS**

**RECOMMENDATIONS OF THE COMPENSATION FRAMEWORK REVIEW TASK FORCE**

**Eric Donald, Chair, Compensation Framework Review Task Force**, introduced the following Task Force members: Ken Kreiger, Sheila Irving, Rod Harris, George Lawson, Peter Kerr and Chris Lott. He then reviewed the Task Force's terms of reference and the methodology used in developing the proposed compensation system. He also briefly reviewed some of the many observations and findings noted in the analysis. Mr. Donald advised that the Task Force is recommending that Councillors' compensation be equal to .25 of the average annual full-time earnings in the Victoria Census Metropolitan Area, and that the Mayor's compensation be equal to 2.5 times that of the Councillors' compensation. He further noted that the Task Force is recommending that the one-third tax free allowance be retained, that levels of compensation for members of Council be reviewed in the last year of every second term, and that compensation be adjusted in accordance with the Victoria Consumer Price Index (CPI) annually.

**Sheila Irving, 9363 Carnoustie Crescent and member of the Compensation Framework Review Task Force**, provided a letter outlining two concerns with the recommendations put forward by the Task Force: the use of the Victoria Census Metropolitan Area average annual full time earnings as the basis for compensation, noting that the figure used should be a provincial-wide figure and not the Victoria Census Metropolitan Area figure; and the multiplier factor of 2.5 for determining the Mayor's compensation, noting that a multiplier factor of 2 is more appropriate.

**Dee Bailin, 1465 Cloake Hill Road**, questioned why Council considered a review of compensation at such an early stage in their term when there were many more pressing matters before Council. She also questioned why three staff members were needed to assist the Task Force.

**Alice Finall, 9723 Ardmore Drive**, also noted that she had concerns with the recommendations being presented by the Task Force, questioning the need for a second Council Compensation Review after the previous Committee recommended that compensation not be increased at that time. She also noted that compensation should only be increased for future Councils, not current Council members, and expressed concern with the proposed multiplier recommended by the Task Force in calculating the Mayor's compensation.

Councillor Chandler stated that approving the recommendations of the Task Force would provide a direct financial benefit to the current Council, and that he would not be voting in favour of the recommendations. He also noted that if a compensation increase is put in effect this term, any increase for which he is eligible will be directed to Peninsula Streams to compensate for the reduction in the 2007 grant in aid.

Councillor Williamson thanked the Task Force for their work and suggested that the recommendations be effective for the next Council.

Councillor Fea also thanked the Task Force for their time and effort in preparing their recommendations. She noted that the formula suggested by the Task Force for calculating Council compensation is beneficial, and suggested that 50% of the proposed compensation

---

**SUBJECT TO ADOPTION**

---

increases be implemented in January 1, 2008 and the remaining 50% of the increases be in effect for the new Council.

Councillor Shaw expressed disappointment with the lack of public input in the process undertaken by the Task Force.

Mayor Daly briefly reviewed the history in establishing the Compensation Framework Review Task Force, noting that it had the majority of support of Council. He thanked the Task Force members for their hard work in preparing their report and advised that he would support the recommendations of the Task Force.

Councillor Chandler suggested that the recommendations of the Task Force be reviewed by another Task Force in the third year of this Council's term.

Councillor Scoones noted that the recommendations of the Task Force are reasonable in comparison to other local governments, and that she would support the recommendations of the Task Force.

Councillor Green advised that she would not support the recommendations of the Task Force, but would support the recommendations only if the increase to compensation were implemented in effect for a new Council.

MOVED BY: COUNCILLOR FEA  
SECONDED: COUNCILLOR SCOONES

- 15-COW      That the report dated March 15, 2007 from the Compensation Framework Review Task Force be received, and that:
- (a) The District adopt a formula for the calculation of Councillors' compensation whereby each Councillor's compensation is equal to .25 of the average annual full-time earnings in the Victoria Census Metropolitan Area (CMA).
  - (b) The multiplier for the Mayor's compensation be 2.5 times that of the Councillors' compensation.
  - (c) The levels of compensation for members of Council be reviewed in the last year of every second term and that the compensation be adjusted in accordance with the Victoria Consumer Price Index (CPI) annually.
  - (d) The recommendations pertaining to Council's compensation be phased in such that 50% of the proposed compensation increases be implemented January 1, 2008 and the remaining 50% of the increases be in effect for the new Council.

CARRIED

OPPOSED: COUNCILLOR CHANDLER, COUNCILLOR WILLIAMSON,  
AND COUNCILLOR GREEN

**REFERRALS / REPORTS**

**OFFICIAL COMMUNITY PLAN – REGIONAL CONTEXT STATEMENT**

The Director of Development and Community Services distributed a revised Figure 2 – Option 3 map, noting the amendments to this document.

**Sheila Irving, 9363 Carnoustie Crescent**, questioned wording in the report being considered by Council.

**Fran Hackett, 2285 Tryon Road**, questioned why Council would support restricting the North Saanich Servicing Area to existing serviced areas, noting that unsewered areas such as Curteis Point may require sewerage as a result of failed septic systems.

**Alice Finall, 9723 Ardmore Drive**, noted that there is a need to protect agricultural lands and suggested that the North Saanich Servicing Area boundary be limited to all lands in 2007 that are serviced by water and sewer.

**Gary Hackett, 2285 Tryon Road**, advised that septic systems fail over time and that all residents of the District of North Saanich should be offered the chance to benefit from sewers. He also suggested that all Council members who own properties that are serviced by sewers should refrain from voting on this issue.

**\*MOTION DEFEATED\***

MOVED BY: COUNCILLOR FEA  
SECONDED: COUNCILLOR SHAW

16-COW            That the report dated March 21, 2007 from the Director of Development and Community Services regarding “Official Community Plan – Regional Context Statement” be received, and that Figure 2 – Option 1 be approved as the North Saanich Servicing Area, that being “all lands designated as General Residential, Multi-Family, Commercial, Industrial and Community Use, and that all are serviced by water or sewer”.

DEFEATED

OPPOSED: COUNCILLOR WILLIAMSON, COUNCILLOR CHANDLER,  
COUNCILLOR GREEN AND COUNCILLOR SCOONES

MOVED BY: COUNCILLOR WILLIAMSON  
SECONDED: COUNCILLOR CHANDLER

17-COW            That the report dated March 21, 2007 from the Director of Development and Community Services regarding “Official Community Plan – Regional Context Statement” be received, and that Figure 2 – Option 3 be approved as the North Saanich Servicing Area, that being “all lands designated as Multi-Family, Commercial, Industrial, Community Uses and those General Residential lands that are serviced by or will be serviced by sewer in 2007 as well as the Special Development Areas”.

CARRIED

OPPOSED: COUNCILLOR FEA, COUNCILLOR SHAW, AND MAYOR  
DALY

---

**SUBJECT TO ADOPTION**

---

MOVED BY: COUNCILLOR WILLIAMSON  
SECONDED: COUNCILLOR CHANDLER

18-COW      That Staff be directed to make the two changes to the draft Official Community Plan as requested by the CRD, being:

- (a) Removal of the notation at the bottom of page 68 in Revision #3 of the draft Official Community Plan; and,
- (b) Rewriting policy statement 12.3 to link the concept of restricting services to the North Saanich Servicing Area with the Regional Context Statement as follows:

*The areas that have received servicing are identified on Schedule E. No major expansions of municipal services are planned. There will be no expansion of services outside of the North Saanich Servicing Area except for health, fire safety or agricultural support reasons.*

CARRIED

OPPOSED: COUNCILLOR FEA

### **UPDATE ON CURRENT TRAFFIC REQUESTS**

Councillor Chandler suggested that a log of traffic concerns be created by Staff and placed on the District's website in order to keep residents up to date with what is being done to remedy traffic concerns in the District and raise awareness of the issue.

MOVED BY: COUNCILLOR SCOONES  
SECONDED: COUNCILLOR CHANDLER

19-COW      That the report dated March 20, 2007 from the Director of Infrastructure Services regarding "Update on Current Traffic Requests" be received for information, and that the RCMP be advised of speeding concerns during school hours in the 10500 block of McDonald Park Road and be directed to take appropriate enforcement measures.

CARRIED

### **DEVELOPMENT VARIANCE PERMIT APPLICATION – 580 BIRCH ROAD**

MOVED BY: COUNCILLOR CHANDLER  
SECONDED: COUNCILLOR SHAW

20-COW      That the report dated March 21, 2007 from the Director of Development and Community Services regarding "Development Variance Permit Application for 580 Birch Road to Vary Maximum Height and Maximum Floor Area of Garage" be received, and that the application be referred to the Advisory Planning Commission for review and recommendation.

CARRIED

**TRANSACTIONS BETWEEN BC TRANSIT AND NORTH SAANICH**

MOVED BY: COUNCILLOR WILLIAMSON

SECONDED: COUNCILLOR CHANDLER

21-COW        That the report dated March 20, 2007 from the Director of Corporate Services regarding “Transactions between BC Transit and North Saanich” be received for information, and that a letter be forwarded to the BC Transit Authority and the Capital Regional District’s Transit Commission advising of Council’s support for enhanced bus service to the Dean Park area.

CARRIED

OPPOSED: COUNCILLOR FEA

**HERITAGE ADVISORY COMMISSION – PROPOSED REVISIONS TO MANDATE**

MOVED BY: COUNCILLOR SCOONES

SECONDED: COUNCILLOR FEA

22-COW        That the report dated March 14, 2007 from the Director of Corporate Services regarding “Heritage Advisory Commission – Proposed Revisions to Mandate” be received, that Section 2 of North Saanich Heritage Advisory Commission Establishment Bylaw No. 1039 (2003) be deleted in its entirety and replaced with the following:

*It is the responsibility of the Heritage Advisory Commission to:*

- a) Implement the strategies and actions identified in the District’s current Heritage Strategic Plan as directed by Council;*
- b) Develop heritage policies, which shall include the establishment of criteria for the designation of heritage resources within the District of North Saanich, for adoption by Council;*
- c) Identify natural, cultural and built resources within the District of North Saanich that have heritage value;*
- d) Establish and maintain a community heritage register listing real property that is considered to have heritage value or character;*
- e) Review and make recommendations to Council regarding requests for designation, preservation, rehabilitation, alteration, renovation or demolition of heritage resources including buildings, structures or land;*
- f) Make recommendations to Council regarding the annual allocation of funding for the purpose of its mandate as set out herein; and,*
- g) Provide advice to Council on those matters which are from time to time referred to the Commission by the Council.*

And that all Commissions be advised that they are prohibited from undertaking any fundraising activities.

CARRIED

**HERITAGE ADVISORY COMMISSION – 2006 ANNUAL REPORT**

MOVED BY: COUNCILLOR SCOONES  
SECONDED: COUNCILLOR FEA

23-COW      That the Heritage Advisory Commission's 2006 Annual Report be received for information.

CARRIED

**DEVELOPMENT VARIANCE PERMIT APPLICATION – 11046 CHALET ROAD**

MOVED BY: COUNCILLOR CHANDLER  
SECONDED: COUNCILLOR SHAW

24-COW      That Staff confirm with the property owner if an additional variance is required prior to proceeding with the required notifications to adjacent property owners regarding the Development Variance Permit Application dated January 13, 2007 from John Bell for 11046 Chalet Road to vary section 213.1(a) by decreasing the distance to the natural boundary of the marine shoreline from the required 15 metres to 10 metres to allow for the construction of a bay window to the existing kitchen.

CARRIED

**TSEHUM HARBOUR BROCHURE**

MOVED BY: COUNCILLOR CHANDLER  
SECONDED: COUNCILLOR SCOONES

25-COW      That the Tsehum Harbour brochure be included with all future building permit applications within the Tsehum Harbour area and that the brochure also be distributed to each household in the neighbourhood.

CARRIED

**MINUTES**

MOVED BY: COUNCILLOR FEA  
SECONDED: COUNCILLOR SCOONES

26-COW      That the following minutes be received:

- Excerpt of the minutes of the March 15, 2007 Environmental Advisory Commission meeting;
- Minutes of the March 7, 2007 Heritage Advisory Commission meeting;
- Minutes of the February 20, 2007 and March 14, 2007 Compensation Framework Review Task Force meetings;
- Minutes of the February 15, 2007 Tree and Hedgerow Committee meeting; and
- Minutes of the March 13, 2007 Deep Cove / Pat Bay / McDonald Park Road Sewer Area Residents Liaison Committee meeting.

CARRIED

**ADJOURNMENT**

MOVED BY: COUNCILLOR WILLIAMSON  
SECONDED: COUNCILLOR CHANDLER

27-COW      That the meeting be adjourned at 10:07 p.m.

CARRIED

---

Councillor Green