

DISTRICT OF NORTH SAANICH

Minutes of the meeting of Committee of the Whole

Monday, February 8, 2010 at 7:46 p.m.

PRESENT:

Chair	R. Commandeur
Mayor	A. Finall
Councillors	P. Chandler
	S. Fea
	C. Green
	A. Scoones
	B. Shaw

ATTENDING:

Chief Administrative Officer	B. C. Williams
Manager of Corporate Services	C. Kingsley
Works Superintendent	B. T. Robinson

The Chair called the meeting to order at 7:46 p.m.

APPROVAL OF AGENDA

The following item was added to the agenda: Environmental Advisory Commission appointment to the Victoria Airport Authority Noise Committee.

MOVED BY: COUNCILLOR CHANDLER

15-COW That the agenda be approved as amended.

CARRIED

PRESENTATIONS

STATEMENTS OF SIGNIFICANCE 2009 – 2010

Donald Luxton, Donald Luxton & Associates, was in attendance to provide Council with a brief overview of the Statements of Significance 2009-2010.

Staff was directed to confirm if Patricia Bay Park is leased from the Department of National Defense.

MOVED BY: MAYOR FINALL

16-COW That the Statements of Significance dated January 2010 prepared by Donald Luxton & Associates be received and that the seven sites in the report be added to the register for North Saanich.

CARRIED

REFERRALS / REPORTS

SECONDARY SUITE DRAFT BYLAW AND PILOT PROJECT

Councillor Fea left the meeting at 8:06 p.m. due to a conflict of interest.

MOVED BY: MAYOR FINALL

17-COW That the lot size minimum be 800m²

CARRIED

MOVED BY: MAYOR FINALL

18-COW That the bylaw not permit bed and breakfast accommodation and a secondary suite.

CARRIED

MOVED BY: MAYOR FINALL

19-COW That section 212(f) of the bylaw be accepted as drafted.

CARRIED

MOVED BY: MAYOR FINALL

20-COW That no home occupations be permitted in homes with secondary suites.

CARRIED

OPPOSED: COUNCILLOR SHAW

MOVED BY: MAYOR FINALL

21-COW That the report dated February 1, 2010 from Jon Munn regarding “Secondary Suite Draft Bylaw and Pilot Project” be received, and that Council consider first and second reading of the attached bylaw, Bylaw No. 1220, 2010 with current amendments considered, which will amend the Zoning Bylaw to permit secondary suites in the defined pilot project area, indicated as Schedule “B”.

CARRIED

MOVED BY: MAYOR FINALL

22-COW That Council resolve now, or upon final reading of the bylaw to permit secondary suites, to monitor the secondary suite pilot project by:
 (a) Establishing an enforcement grace period of one year to allow property owners to take action to bring any existing unlawful secondary suite-type of accommodation into compliance with the bylaw;

- (b) Review the following at six months and one year following adoption of the bylaw:
 - i. The number of secondary suites permitted in newly constructed single family dwellings and existing single family dwellings,
 - ii. The type and number of related issues and comments noted by District staff pertaining to secondary suites, and
 - iii. The status of secondary suite bylaws in other municipalities such as View Royal and Colwood;
- (c) Using a tax notice reminder to inform effected taxpayers of the secondary suite bylaw and the need to take action toward compliance before the end of the one year grace period.

CARRIED

Staff was directed to clarify the deciding factor(s) that would determine if an applicant has a qualifying secondary suite.

Councillor Fea returned to the meeting at 8:57 p.m.

TRAIL REQUESTS FROM TEXADA TERRACE TO KELSET SCHOOL AND PANORAMA RECREATION CENTRE

Colin Ross, 8898 Haro Park Terrace, asked how far the proposed trail is from the neighbouring property line.

MOVED BY: MAYOR FINALL

23-COW That the report dated January 15, 2010 from the Works Superintendent regarding "Trail Requests from Texada Terrace to Kelset School and Panorama Recreation Centre" be received, and that the requested trail link from Texada Terrace to Kelset School be provided as part of future development in accordance with the District's Official Community Plan.

CARRIED

MINUTES

MOVED BY: COUNCILLOR GREEN

24-COW That the following minutes be received

- Heritage Advisory Commission minutes of December 9, 2009 and January 13, 2010; and,
- Parks Commission minutes of December 10, 2009.

CARRIED

Staff was directed to inform Council of the time and date of the Bazan Bay property site visit once it is confirmed.

ENVIRONMENTAL ADVISORY COMMISSION APPOINTMENT OF THE VICTORIA AIRPORT AUTHORITY NOISE COMMITTEE

MOVED BY: COUNCILLOR GREEN

25-COW That Council appoints one member of the Environmental Advisory Committee to sit on the Victoria Airport Authority Noise and Environment Committee and that the Environmental Advisory Commission nominates a member to do so.

CARRIED

ADJOURNMENT

MOVED BY: COUNCILLOR

26-COW That the meeting be adjourned at 9:10 p.m.

CARRIED

Councillor Commandeur