

**DISTRICT OF NORTH SAANICH  
COMMITTEE OF THE WHOLE**

**Monday, October 23, 2006 at 7:00 p.m.  
Councillor Chandler, Chair**

**REFERRALS/REPORTS**

**1 RCMP CIVILIAN STAFF INCREASE**

Report dated October 18, 2006 from the Director of Financial Services.

**2 USE OF STRONG LANGUAGE IN THE DRAFT OFFICIAL COMMUNITY PLAN**

Report dated October 17, 2006 from the Assistant Planner.

**3 DRAFT OFFICIAL COMMUNITY PLAN**

Report dated October 23, 2006 from the Director of Development and Community Services.

**Notice of Motion**

**4 VILLAGE CENTRES**

The following Notice of Motion by Councillor Williamson is put forward for Council's consideration:

*"That high density development shall be excluded from Village Centres and reference to residential uses in Village Centres section 7.2.1 e) shall exclude multi-family high density development and clause 7.2.3 shall be deleted and other appropriate references in the preamble to section 7 shall be deleted."*

**5 JEPP EMERGENCY PLANNING FUNDING REQUEST**

Two reports dated October 18, 2006 from the Director of Emergency Services.

**6 CHARITABLE DONATIONS AND GIFT POLICY**

Report dated October 18, 2006 from the Director of Financial Services.

Please note the following resolution that was passed at the April 3, 2006 regular Council meeting:

*“That Staff be directed to prepare a policy and procedure regarding the donating or gifting of property to the District of North Saanich.”*

## **7 DERRICK ROAD / TOWNER PARK ROAD TRAIL RESTORATION**

Report dated October 18, 2006 from the Works Superintendent.

Please note the following resolution that was passed at the October 2, 2006 regular Council meeting:

*“That the letter dated September 18, 2006 from Towner Bay Country Club Ltd., 605 Towner Park Road, regarding Warrior Point Trail Restoration be received and referred to Staff for review and recommendation, and that the Parks Commission be copied on the report.”*

Please note the following recommendation that was passed at the September 21, 2006 Parks Commission meeting:

*“The Parks Commission recommends to Council that the Derrick Road / Towner Park Road trail be restored as follows:*

- *Reinstate the trail to as close as possible to original condition (blue stakes show this alignment now marked on site);*
- *Keep the stairs along the southeast side of the bridge (signage for cyclists to dismount at this location is required);*
- *Keep the trail width the same as the surrounding trail network;*
- *Continue plant restoration along to Towner Road end of trail to replace visual buffer to country club;*
- *Add trilliums to the inventory list of native species to be used for restoration;*
- *Improve the ditch/drainage at the Towner Park Road end of the trail;*
- *Trail is mainly used as a walking trail;*
- *Selective placing of nurse logs within the planting areas to support the restoration; and,*
- *Integrate the existing trail maintenance and construction format in this trail.”*

## **8 DEVELOPMENT VARIANCE PERMIT APPLICATION – 9381 ARDMORE DRIVE**

Please note the following resolution that was passed at the August 21, 2006 regular Council meeting:

*“That the report dated August 16, 2006 from the Director of Development and Community Services regarding “Development Variance Permit Application to Vary the Distance to a Rear Lot Line for an Accessory Building at 9381 Ardmore Drive” be received, and that the application be referred to the Advisory Planning Commission for review and recommendation.”*

Please note the following recommendation that was passed at the September 27, 2006 Advisory Planning Commission meeting:

*“The Advisory Planning Commission recommends to Council that the application for a Development Variance Permit dated July 26, 2006 from Peter Ellis to reduce the required distance to a rear lot line from 7.6 metres (24.9 feet) to 2.1 metres (6.9 feet) to facilitate consolidation of two small existing garden buildings into one carport/tool storage building at 9381 Ardmore Drive (Lot 2, Block 2, Section 7, Range 3 West, Plan 1936) be approved, and that staff be directed to proceed with the required notifications to adjacent property owners.”*

**9 DEVELOPMENT VARIANCE PERMIT APPLICATION – 10714 McDONALD PARK ROAD (BLUE HERON PARK)**

Please note the following resolution that was passed at the August 21, 2006 regular Council meeting:

*“That the report dated June 27, 2006 from the Director of Development and Community Services regarding “Development Variance Permit Application for Over-Height Structure (Fence), Distance to a Lot Line and Unpaved Parking – 10714 McDonald Park Road (Blue Heron Park)” be received, and that the application be referred to the Advisory Planning Commission for review and recommendation.”*

Please note the following recommendations that were passed at the September 27, 2006 Advisory Planning Commission meeting:

*“The Advisory Planning Commission recommends to Council that the application for a Development Variance Permit dated June 30, 2006 from Inside Out Planning & Architecture to reduce the required distance to the rear lot line from 7.5 metres (24.9 feet) to 0 metres (0 feet) to facilitate construction of an over-height fence on the western, eastern and southern property lines at 10714 McDonald Park Road (Lot A, Sections 16 and 17, Range 2 East, Plan 43067) be approved, and that staff be directed to proceed with the required notifications to adjacent property owners.”*

*“The Advisory Planning Commission recommends to Council that the application for a Development Variance Permit dated June 30, 2006 from Inside Out Planning & Architecture to waive the requirement for permanent surfacing material on the parking area to facilitate surfacing with a permeable material at 10714 McDonald Park Road (Lot A, Sections 16 and 17, Range 2 East, Plan 43067) be approved, and that staff be directed to proceed with the required notifications to adjacent property owners.”*

**10 SCHOOL DISTRICT PROPERTIES IN ARDMORE**

Please note the following resolution that was passed at the August 21, 2006 regular Council meeting:

*“That the Parks Commission be requested to ratify the following recommendation at a duly constituted Parks Commission meeting:*

*That the Parks Commission recommends to Council, should the application be approved, that:*

- i) A portion of funds received from School District No. 63 be used to build a walking/cycling trail along the existing road allowance adjacent and to the west of the subject properties (Hartnell Road); and,*
- ii) The remainder of these funds be added to the Parks Capital Fund.”*

Please note the following recommendation that was passed at the September 21, 2006 Parks Commission meeting:

*“The Parks Commission moves to ratify the July 20, 2006 recommendations to Council that the Parks Commission recommend to Council, should the application be approved, that:*

- i) Council negotiate with the applicants for a cash contribution in lieu of the usual dedication of a portion of the subject property for park purposes;*
- ii) A portion of these funds be used to build a walking/cycling trail along the existing road allowance adjacent and to the west of the subject properties (Hartnell Road); and,*
- iii) The remainder of these funds be added to the Parks Capital Fund.”*

**11 PUBLIC INFORMATION NOTICES REGARDING DEVELOPMENT ADJACENT TO PUBLIC SPACE**

Please note the following resolution that was passed at the June 26, 2006 Special Council meeting:

*“That the following recommendation of the Parks Commission be referred back to the Parks Commission for further clarification.*

*The Parks Commission recommends to Council that where application has been made for developments or projects that may intrude upon parks or public recreational areas, public information notices be posted at or near the sites well in advance of formal review by Council.”*

Please note the following recommendation that was passed at the September 21, 2006 Parks Commission meeting:

*“The Parks Commission recommends to Council that where application has been made for developments or projects that may impact parks or public recreational*

*areas, public information signs be posted at or near the site well in advance of formal review by Council. The APC made a similar recommendation to Council concerning the posting of signs alerting people to applications for variances.”*

**12 LILLIAN HOFFAR PARK KIOSK**

Please note the following recommendation that was passed at the September 21, 2006 Parks Commission meeting:

*“We are supportive of this project and we are willing to commit a portion of the 2006 Capital Funds not to exceed \$10,000 backed by a firm proposal by the artist and also substantiated by a staff report. Some of the \$10,000 be directed to purchase two display panels and that the Parks Commission wish to speak to the Council formally to explain the proposal at a future date.”*

**13 HERITAGE TREES IN NORTH SAANICH**

Please note the following recommendation that was passed at the October 4, 2006 Heritage Advisory Commission meeting:

*“The Heritage Advisory Commission suggests to Council that a brochure be reinstated concerning trees and their heritage protection and preservation and that this brochure be distributed with development and building permits.”*

**MINUTES**

**14 ADVISORY PLANNING COMMISSION MINUTES**

Minutes of the September 27, 2006 Advisory Planning Commission meeting.

**15 PARKS COMMISSION MINUTES**

Minutes of the September 21, 2006 Parks Commission meeting.

**16 HERITAGE ADVISORY COMMISSION MINUTES**

Minutes of the October 4, 2006 Heritage Advisory Commission meeting.

**17 COMPENSATION FRAMEWORK REVIEW TASK FORCE MINUTES**

Minutes of the following Compensation Framework Review Task Force meetings:

- September 7, 2006
- September 19, 2006
- October 3, 2006

**INFORMATIONAL ITEMS**

- 18     **SOLID WASTE ADVISORY COMMITTEE – UPDATE FROM THE OCTOBER 4, 2006 MEETING**

Verbal update from Councillor Green.

- 19     **VANCOUVER ISLAND REGIONAL LIBRARY BOARD – PROPOSED RENOVATIONS TO THE SIDNEY LIBRARY**

Verbal update from Councillor Green.

**ADJOURNMENT**