

**Regular Meeting of the Municipal Council
of the
District of North Saanich
Monday, April 3, 2006 at 7:00 p.m.**

AGENDA

PAGE NO.

- 1. PUBLIC HEARINGS**
- 2. INTRODUCTION OF LATE ITEMS**
- 3. APPROVAL OF AGENDA**
- 4. ADOPTION OF MINUTES**

Regular Council minutes of March 20, 2006
Special Council minutes of March 27, 2006

- 5. BUSINESS ARISING FROM THE MINUTES**
- 6. PETITIONS AND DELEGATIONS**

Letter dated March 15, 2006 from Quality of Life Challenge. A delegation will be in attendance to give a presentation to Council recognizing the steps taken to address affordable housing within the District.

- 7. PUBLIC PARTICIPATION PERIOD**

Rules of Procedure:

- (a) Persons wishing to address Council must be either North Saanich residents or non-resident property owners. Name and address for identification must be given and also the topic involved;
- (b) Subjects must relate strictly to municipal matters or community concerns;
- (c) Subjects must be on topics which are not normally dealt with by municipal staff as a matter of routine;
- (d) Subjects must be brief and to the point;
- (e) Subjects shall be addressed through the Chair and answers given likewise. Debates with or by individual Council members will not be allowed;
- (f) No commitments shall be made by the Chair in replying to a question. Matters which may require action of the Council shall be referred to a future meeting of the Council.
- (g) Twenty minutes will be allotted for the Public Participation Period.***

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- (a) Letter dated March 6, 2006 regarding a Controlled Substance Property Bylaw.

Mark McLaughlin, President
Crystal Meth Victoria Society

Staff recommendation: That the correspondence be received, and representatives of the School District 61 Crystal Meth Task Force be invited to a future Committee of the Whole meeting to make a presentation regarding the proposed Controlled Substance Property Bylaw.

- (b) Letter dated March 10, 2006 regarding the Malahat Route Study.

Gordon Campbell
Premier

Staff recommendation: That the correspondence be received.

- (c) Letter dated March 13, 2006 regarding utilizing Dominion Brook Park for a July 16, 2006 family picnic event.

D.L. (Debi) Rich-Jones
Army, Navy and Air Force
Veterans, Unit #302

Staff recommendation: That the correspondence be received, and Council support the application in principle on the condition that all details related to the event are worked out to Staff's satisfaction.

- (d) Letter dated March 15, 2006 regarding Advisory Housing Committee Report on Portable Housing Allowance.

Sheryl Masters
A/Corporate Administrator
City of Victoria

Staff recommendation: That the correspondence be received, and Council consider if it wishes to endorse the concept of portable housing allowances.

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- (e) Letter dated March 17, 2006 regarding approval of the Grant in Aid for Peninsula Streams.

Mary S. Earnshaw
Friends of the Pat Bay
Watershed

Staff recommendation: That the correspondence be received.

- (f) Letter dated March 18, 2005 supporting the proposed rezoning from R-2 to R-1 in the Southeast Quadrant.

Mr. and Mrs. G. Stevenson
8655 Emard Terrace

Staff recommendation: That the correspondence be received.

- (g) Letter dated March 19, 2006 regarding placement of the Deep Cove Sewer line.

John and Marti Harbrink
10820 Dallain Place
and
Jay Yachi and Michelle Grouk
10830 Dallain Place

Staff recommendation: That the correspondence be received, and referred to Staff for a response.

- (h) Letter dated March 20, 2006 regarding the Mary Winspear Operating Grant for 2006.

John Bell, Chair
Sidney & North Saanich
Memorial Parks society

Staff recommendation: That the correspondence be received, and referred to Staff for the preparation of a report, and representatives of the Memorial Park Society be invited to the meeting at which the staff report is considered.

- (i) Letter dated March 20, 2006 regarding the previous request to subdivide 9180 Canora Road.

Gerald and Sylvia Donaldson
2058 McTavish Road

Staff recommendation: That the correspondence be received.

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- (j) Letter dated March 22, 2006 regarding the Sidney World Invitational Town Crier Tournament.

Bert Stevens
Honourary Town Crier
Co-Chair, Town of Sidney

Staff recommendation: That the correspondence be received, and referred to the Budget Committee for consideration.

- (k) Correspondence received March 21, 2006 and March 29, 2006 regarding proposed location of new Forest Park Elementary School.

Tom Body
Dean Park

Pat and Diane Zanichelli
9028 East Saanich Road

Staff recommendation: That the correspondence be received, and referred to School District No. 63 for consideration

- (l) Letter dated March 23, 2006 regarding traffic associated with the proposed location of new Elementary School on Forest Park Drive.

Michael De Young
8947 Haro Park Terrace

Staff recommendation: That the correspondence be received, and referred to Staff for review with representatives of School District No. 63.

- (m) Letter received March 21, 2006 regarding the proposal to re-zone 10866 West Saanich Road.

Mary MacKay, for the
MacKay family
10836 West Saanich Road

Staff recommendation: That the correspondence be received, and referred to the meeting at which the proposed rezoning of 10836 West Saanich Road is considered.

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- (n) Letter dated March 22, 2006 regarding the Hallmark Society Awards Night on May 2, 2006.

Helen Edwards
Administrative Director
Hallmark Society

Staff recommendation: That the correspondence be received, and referred to the Heritage Advisory Commission for review and recommendation.

- (o) Letter dated March, 2006 regarding Bicycle parking.

John Luton, Executive Director
Capital Bike & Walk

Staff recommendation: That the correspondence be received, and referred to the Cycling Sub-Committee for information.

10. REPORTS**BUDGET COMMITTEE**

Recommendations arising from the Budget Committee meeting held March 28, 2006:

1. That the minutes of the March 28, 2006 Budget Committee meeting be received.

COMMITTEE OF THE WHOLE

Recommendations arising from the Committee of the Whole meeting held March 27, 2006:

1. That the concept of Village Centres be approved by Council and embodied in the draft Official Community Plan (OCP).
2. That Council approve the policies noted in the foregoing resolutions related to Village Centres and direct staff to develop statements for inclusion in the draft OCP to give effective to these policies:

Village Centres are to be designated and proposed for the following locations:

- Village Centre No. 1 – McTavish and East Saanich Road area
- Village Centre No. 2 – Canora Road/Rideau Avenue area

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- Village Centre No. 3 – West Saanich Crossroads
- 3. That Village Centre areas be defined by general location and reference to nearby commercial/agricultural activities rather than by site specific boundaries.
- 4. That strip mall and big box types of development not be supported in Village Centres, and the form and character of development should not change the fundamental characteristics of the surrounding neighbourhood.
- 5. That in considering residential uses in Village Centres Nos. 1 and 2, further development is supported but must take into account the congestion and traffic safety issues resulting from the Pat Bay/McTavish interchange project and the proposed new school on Forest Park Drive.
- 6. That the report dated March 22, 2006 from the Director of Development and Community Services regarding “Processing of Rezoning Applications and the Draft Official Community Plan” be received, and that all current rezoning applications, with the exception of 9174 East Saanich Road, be held in abeyance until after the adoption of the draft Official Community Plan.
- 7. That the report dated March 22, 2006 from the Director of Development and Community Services regarding “Comments on the Draft Official Community Plan Related to Agriculture” be received, and that:
 - (a) The draft Official Community Plan not be revised to exempt properties in the Agricultural Land Reserve from obtaining a development permit, and that section 15.2.1 be reworded to specify that agricultural uses are exempt but not non-farm uses on agricultural lands.
 - (b) Policy statement 5.10 be reworded as follows: *“It is the policy of the District of North Saanich to not forward any requests for subdivision pursuant to section 946 of the Local Government Act within the Agricultural Land Reserve unless the new parcel is two acres or less in size and sited on soils rated as having an agricultural capability of Class 4 or higher by the Canada Land Inventory.”*
 - (c) Policy statement 5.2 be revised to indicate that further work will be done by the District on edge planning and development of a buffer strip for the protection of agriculture.
 - (d) The Consultant be directed to amend section 5.7 as per the recommendations made by the Agricultural Task Force.
 - (e) The consultant be directed to make the changes suggested by the Ministry of Agriculture and Lands in Items 5, 7, 8, 11 to 13, 14 – first bullet, 15 – first bullet 16, 19, 20 and 22 of their November 2005 letter.

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8. That the report dated March 7, 2006 from the Works Superintendent regarding "Tree Removal and Prune for View Request Opposite 10177 West Saanich Road" be received, and that the requested removal of the Big Leaf Maple trees and the limb pruning of one Douglas Fir tree opposite 10177 West Saanich Road to improve the view be approved, provided all costs associated with the work are the responsibility of the requestor, Mr. M. Matheson, and that the work is carried out by an accredited tree service company with a current business license and appropriate liability insurance, and also that the District be notified of when the work is to be scheduled to ensure compliance to these conditions.
9. That Staff be directed to proceed with the required notifications to adjacent property owners regarding the Development Variance Permit application to relax the required distance to the natural marine boundary from 15 metres to 0 metres for the purpose of constructing retaining walls and a stairway to the beach fronting 735 Towner Park Road (Lot 5, Section 16, Range 2 West, Plan 3577), and that it be noted that the restrictive covenant registered against the Title to this property does not apply to the proposed construction.
10. That the revised proposal from Frank Paper, 735 Towner Park Road, dated March 13, 2006 be referred to the Environmental Advisory Commission for review and recommendation.
11. That the report dated March 22, 2006 from the Director of Development and Community Services regarding "Development Procedures Bylaw" be received, and that Staff be directed to bring the Development Procedures Bylaw forward for first and second reading.
12. That the report dated March 22, 2006 from the Director of Development and Community Services regarding "Development Variance Permit Application to Vary the Distance to a Front Lot Line for a Single Family Dwelling at 1580 Lands Ends Road" be received, and that the application be referred to the Advisory Planning Commission and the Environmental Advisory Commission for review and recommendation.
13. That
 - (a) Mr. Ron Barnhart represent the Environmental Advisory Commission on the Tree and Hedgerow Committee;
 - (b) Mr. Ian Norie represent the Environmental Advisory Commission on the Agricultural Task Force; and,
 - (c) Mr. Richard Bailey represent the Environmental Advisory Commission on the Parks Commission.

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14. That the request to construct a seawall at Lot A, Block 73, Range 3 West, North Saanich District, Plan VIP74147 (10664 Madrona Drive) be approved subject to the following conditions:
 - (a) Prior to commencing construction, a BC Land Surveyor must survey and stake the natural;
 - (b) All construction activity must be done in accordance with the Best Management Practices published by the Department of Fisheries and Oceans;
 - (c) All necessary silt abatement measures must be undertaken including runoff control and silt fences;
 - (d) No equipment may be refueled within 15 metres of the top of bank;
 - (e) Once the seawall construction is done that planting of native vegetation on all disturbed areas be done as practical
 - (f) The east end of the seawall ties into the west end of the District seawall; and,
 - (g) The height of the seawall not to exceed 2 ¼ to 2 ½ metres.
15. That Staff be directed to prepare a policy and procedure regarding the donating or gifting of property to the District of North Saanich.
16. That the Parks Commission recommendation that the Waterfront Lots A, B and C from the decommissioned Bazan Bay Treatment Plant be retained as dedicated parkland be considered by Staff in the preparation of the upcoming report on this issue.
17. That the possible sale of Waterfront Lots A, B, and C from the decommissioned Bazan Bay Treatment Plan be referred to the Environmental Advisory Commission for review and recommendation.
18. That the minutes of the March 8, 2006 Environmental Advisory Commission meeting be received.
19. That the minutes of the March 16, 2006 Parks Commission meeting be received.
20. That the minutes of the March 14, 2006 Deep Cove / Pat Bay / McDonald Park Road Sewer Area Residents Liaison Committee meeting be received.
21. That the minutes of the March 28, 2006 Committee of the Whole meeting be received

OTHER

1. Report dated March 28, 2006 from the Director, Development and Community Services regarding Development Permit Application for 10825 McDonald Park Road.

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2. Report dated March 30, 2006 from the Director of Infrastructure Services regarding Archeological costs for Pat Bay Sewers.

11. BY-LAWS**12. UNFINISHED BUSINESS****13. MOTIONS AND NEW BUSINESS**

Notice of Motion:

Councillor Fea requested the following Notice of Motion be placed on this evening's agenda:

That Staff be requested to investigate the feasibility of constructing a public boat ramp in Patricia Bay and report back to Council in this regard.

(Note to Council: Please see attached e-mail from Councillor Fea regarding this matter.)

14. IN CAMERA

In accordance with Section 90(1) of the Community Charter, the remainder of the meeting will be held In Camera to consider a law enforcement item given that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment.

15. ADJOURNMENT