

**DISTRICT OF NORTH SAANICH  
COMMITTEE OF THE WHOLE**

**Monday March 14, 2005 at 7:00 p.m.  
Councillor Hartshorne, Chair**

**PRESENTATIONS**

**1 2005 BC ASSESSMENT ROLL**

Gerry Marolla and Rick McMahon, BC Assessment Authority, will be in attendance to speak about the 2005 Assessment Roll. (Attached is a copy of the 2005 Assessment Roll Report for the District of North Saanich prepared by the BC Assessment Authority.)

Please note the following resolution that was passed at the January 17, 2005 regular Council meeting:

*“That the letter dated December 23, 2004 from Doug Rundell, CEO Assessment Commissioner, BC Assessment, regarding the 2005 BC Assessment Roll be received, and that BC Assessment be invited to make a presentation at a future meeting of Committee of the Whole.”*

**2 SPACE NEEDS ANALYSIS - NORTH SAANICH MUNICIPAL HALL AND PUBLIC WORKS BUILDING**

Ray Hunt of Inside Out Planning and Architecture Inc. will be in attendance to present the report.

**REFERRALS/REPORTS**

**3 REZONING APPLICATION AND OFFICIAL COMMUNITY PLAN AMENDMENT FOR THE WATER SURFACE ADJACENT TO 10990 MADRONA DRIVE – DEEP COVE MARINA**

Report dated March 7, 2005 from the Director, Development and Community Services. (Also attached is a letter dated September 16, 2004 from Mr. Bruce Obee, 11100 Trillium Place, in support of the application.)

**4 PROPOSED AMENDMENTS TO BURNING BY-LAW NO. 962**

Report dated March 8, 2005 from the Fire Chief.

**5 REZONING APPLICATION AND OFFICIAL COMMUNITY PLAN AMENDMENT FOR 10555 WEST SAANICH ROAD**

Report dated March 7, 2005 from the Director, Development and Community Services.

**6 DEVELOPMENT VARIANCE PERMIT APPLICATION - 547 ARDMORE DRIVE**

Please note the following resolution that was passed at the December 20, 2004 regular Council meeting:

*“That the report dated December 14, 2004 from the Director, Development and Community Services regarding a Development Variance Permit application for 547 Ardmore Drive to reduce the distance to a lot line for a heat pump and the distance to an interior lot line for a structure be received, and referred to the Advisory Planning Commission for discussion.”*

Please note the following recommendation that was passed at the February 23, 2005 Advisory Planning Commission meeting:

*“That as the representative of the owners of 547 Ardmore Drive verbally affirmed that his clients have the right of first refusal to purchase the adjoining easterly property (Lot 4) and has given assurances that the heat pump will be screened with soundproofing, the Advisory Planning Commission recommends to Council that approval be granted for issuance of a Development Variance Permit over Lot 3, Block 21, Section 6, Range 3 West, Plan 1936 to:*

- *vary the required easterly sideyard setback from 6 metres (19.6 feet) to 4.1 metres (13 feet) to permit retention of the existing heat pump; and*
- *vary the required easterly sideyard setback from 3 metres (9.84 feet) to 2.1 metres (7.0 feet) to permit retention of the existing decorative wall structure.”*

**7 REQUEST FOR SUBDIVISION WITHIN THE AGRICULTURAL LAND RESERVE - 10836 WEST SAANICH ROAD**

Please note the following resolution that was passed at the February 7, 2005 regular Council meeting:

*“That the report dated January 31, 2005 from the Director of Development and Community Services regarding a request for subdivision within the agricultural land reserve at 10836 West Saanich Road be received, and that Council refer this request to the Advisory Planning Commission for review and recommendation, and to the Peninsula Agricultural Commission for information.”*

Please note the following recommendation that was passed at the February 23, 2005 Advisory Planning Commission meeting:

*“The Advisory Planning Commission recommends to Council that the application for subdivision of Part of Lot 11, Section 18, Range 2 West, Plan 6710 (10836 McTavish Road) be forwarded to the Agricultural Land Commission with a recommendation for approval of subdivision within the Agricultural Land Reserve under Section 946 of the Local Government Act.”*

**8 REZONING APPLICATION - 1955 DEAN PARK ROAD (For information only – no action required at this time)**

Please note the following resolution that was passed at the December 20, 2004 regular Council meeting:

*“That the report dated December 14, 2004 from the Director, Development and Community Services regarding a rezoning application for 1955 Dean Park Road be received, and that the application be referred to the Advisory Planning Commission and the Environmental Advisory Commission for discussion, and that the Director of Infrastructure Services be requested to comment on sewage capacity relative to this proposed development.”*

Please note the following recommendation that was passed at the February 16, 2005 Environmental Advisory Commission meeting:

*“The Environmental Advisory recommends to Council that if the application for rezoning of Parcel B of Lot 16, Plan 1659 (1955 Dean Park Road) for subdivision proceeds, approval be subject to the following conditions:*

- (a) The proponent to provide a tree survey for the entire property identifying species and size of all existing trees and indicating which trees will be removed;*
- (b) A covenant be registered against the Title to prohibit removal and/or disturbance of trees in buffer zones designated by the District;*

*And further that Council is requested to consider permitting a reduced road surfacing width on the proposed southward extension of Llewellyn Road to protect existing tree cover.”*

Please note that the following recommendation was **TABLED** at the February 23, 2005 Advisory Planning Commission meeting, pending further information from Staff on the zoning and lot sizes of surrounding properties in the Southeast Quadrant and perusal of the 2004 report prepared by Jack Parry regarding potential future subdivision:

*“That due to insufficient rationale to support rezoning from R-2 to R-1 in this area, the Advisory Planning Commission recommends to Council that the application for rezoning of Parcel B of Lot 16, Plan 1659 (1955 Dean Park Road) for subdivision purposes be denied.”*

**9 FUTURE DISPLAYS AT MARY WINSPEAR CENTRE WITH THE SIDNEY HISTORICAL MUSEUM**

Please note the following recommendation that was passed at the March 1, 2005 Heritage Advisory Commission meeting:

*“The Heritage Advisory Commission recommends that Council authorize the Heritage Advisory Commission to explore the possibility of having two displays jointly with the Sidney Historical Museum per year at the Mary Winspear Centre in conjunction with the Sidney Historical Museum.”*

**10 GRANT FOR STRATEGIC PLAN**

Please note the following recommendation that was passed at the March 1, 2005 Heritage Advisory Commission meeting:

*“The Heritage Advisory Commission recommends to Council that Council authorize the Heritage Advisory Commission to pursue drafting a call for proposals for the development of a strategic plan, so that the Commission can apply for the necessary grant funding to undertake this initiative.*

**11 COMMISSION BYLAWS - UPDATE (CORPORATE REVIEW RECOMMENDATION #30)**

Report dated February 16, 2005 from the Chief Administrative Officer.

**MINUTES**

**12 ADVISORY PLANNING COMMISSION MINUTES**

Minutes of the February 23, 2005 Advisory Planning Commission meeting.

**13 ENVIRONMENTAL ADVISORY COMMISSION MINUTES**

Minutes of the February 16, 2005 Environmental Advisory Commission meeting.

**14 HERITAGE ADVISORY COMMISSION MINUTES**

Minutes of the March 1, 2005 Heritage Advisory Commission meeting.

**ADJOURNMENT**